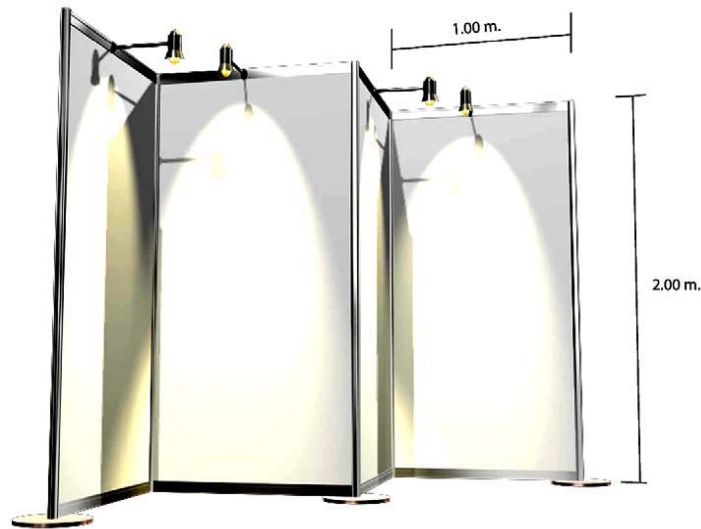


REGULATIONS REGARDING POSTER PRESENTATIONS

Poster Size

- Dimensions of the poster board are **1m wide by 2m high** (note boards will be used vertically and not horizontally).



Participation

- Submission of this paper carries with it the **OBLIGATION FOR YOU TO PRESENT** the paper at the time and in the mode indicated.

Failure to present:

- Presenters who fail to present accepted papers may not submit papers for the next annual meeting, unless acceptable explanations are provided to the IADR in writing prior to the start of the meeting (**DO NOT** notify the session chair). Lack of institutional or grant travel funding is not an acceptable explanation.
- After the Program is printed in August, your paper cannot be withdrawn.

Registration Requirement:

- All presenters must register for the meeting and pay the appropriate registration fee by the presenter pre-registration deadline date of July 24, 2009. **If you do not register by July 24, 2009, you will not be allowed to present and your abstract will be withdrawn from the online program and the final printed Program book.**

Presentation:

- You must be knowledgeable in your subject and answer questions during your presentation.
- Presenters should mention the sponsors of their research, if applicable, in their presentation.
- Presenters are requested to have copies of their presentation available as handouts. This is not mandatory, just an option for the presenter, to increase the impact of the presentation.

POSTER PRESENTATION TIMES

Your Poster Session will be held at the Ballroom Foyer at the Hilton Phuket Arcadia Resort & Spa. Use the schedule below for mounting and removing posters:

Presentations Scheduled On	Delegate Viewing Time	Mount Posters	Remove Posters
Tuesday, September 8 10:15 am – 11:30 am	Tuesday, September 8 8:30 am - 6 pm	Tuesday, September 8 8 am - 8:30 am	Tuesday, September 8 6 pm – 6:15 pm
Wednesday, September 9 1:30 pm – 2:45 pm	Wednesday, September 9 9:30 am - 5:30 pm	Wednesday, September 9 8 am - 8:30 am	Wednesday, September 9 5:30 pm - 5:45 pm
Thursday, September 10 1:30 pm – 2:45 pm	Thursday, September 10 9 am - 3 pm	Thursday, September 10 8:30 am - 9 am	Thursday, September 10 2:45 pm - 3 pm

You must set-up and tear-down your poster during the designated times. No exceptions will be allowed.

Please bring your own tape or velcro (both sides). You CANNOT use pushpins, thumbtacks or staples to mount your poster.

POSTER PRESENTATION GUIDELINES

- The acceptance e-mail that you received in early June contains your PRESENTATION NUMBER for your poster presentation. You will use your program number to locate your poster board. **DO NOT** remove the program number sign, since others will need to use that information to find their poster location. Your "Presentation Number" will be listed in the Program. You **MUST** incorporate your "Presentation Number" into your poster display. Meeting delegates will look for the "Presentation Number" to find your work.
- A "Presenter" ribbon needs to be picked up on site for you to wear during the meeting. **You are required to stay at your poster during your assigned presentation time** (but not during the entire viewing time). The IADR keeps track of "no-shows", so to be counted as present, you must stay at your poster for the duration of the session. Co-authors and/or mentors may be available to assist in answering questions; however, they may not present the paper.
- Posters must remain up until the time specified on the attached sheet.
- The IADR will not be responsible for posters and materials left on poster boards after the stated hours.

POSTER DESIGN

Use the following instructions when preparing your poster:

- Dimensions of the poster board are **1m wide by 2m high**.
- Your display should include your "presentation number" of the abstract, title, and author(s).
- You have complete freedom in displaying your information in figures, tables, text, photography, etc. Figures should be designed to be viewed from a distance and should use clear visible graphics and large type. Color can be effective if used sparingly; use saturated dark colors on white background and rich, bright colors on dark backgrounds.
- The presentation must cover the same material as the abstract.
- Briefly describe procedures and materials. Define all trade names first, then use generic names throughout. All compounds and drugs must be identified.
- Prepare all illustrations neatly and legibly beforehand, in a size sufficient to be read at a distance of 8 feet (240 cm). Hand-lettering should be at least 3/8 inch (1 cm) high. Shade block letters if possible. Typed material should be prepared with large type. Remember -- a series of typewritten sheets attached to the poster board is not an acceptable poster.
- It is helpful to viewers if the sequence to be followed is indicated by numbers, letters, or arrows.
- Please do not write or paint on the poster board.
- **BRING YOUR OWN tape or velcro (both sides). You CANNOT use pushpins, thumbtacks or staples to mount your poster.**
- Attach a small photograph of yourself to the poster so that other participants can recognize you as the presenter.
- The IADR does not accept responsibility for materials left at the poster board after the tear-down time for your designated day. **Remove all background materials when you remove your poster.**

Visa / Invitation Letter:

Letters of invitation are sent ONLY to registered delegates and you can request a letter on the pre-registration form. Presenters who need a visa to travel to Thailand and who need an invitation letter from IADR in order to initiate the visa application process should request a letter as soon as possible via e-mail: registration@iadr.org