

BEHSR Call for Nominations: Role Descriptions

Overall Proposals Coordinator

The Overall Proposals Coordinator serves a two-year term. The primary responsibility is to facilitate conference session programming at the IADR General Session & Exhibition (and at the AADOCR Annual Meeting & Exhibition in years when it is not held jointly with the IADR General Session).

Some of the duties of the Overall Proposals Coordinator include:

- Serve as the point-of-contact and primary coordinator for the processes involved in BEHSR Group sponsorship of session proposals (e.g., symposia, hands-on workshops), and assist with the sessioning of selected proposals;
- Organize BEHSR-sponsored webinars and similar activities;
- Attend the IADR General Session and participate in the two BEHSR Executive Committee meetings there;
- Attend periodic virtual meetings of the BEHSR Executive Committee during the year;
- Serve as an abstract reviewer and in other capacities as identified by the Executive Committee, or as prescribed by the President, for the IADR General Session and the AADOCR Annual Meeting.

The Overall Proposals Coordinator must be an active full, student, or retired member of the BEHSR to be nominated. The Overall Proposals Coordinator is appointed by the BEHSR Executive Committee.

IADR Alternate Councilor

The IADR Alternate Councilor serves a three-year term, representing BEHSR at the annual IADR Council Meeting in the event the IADR Councilor is not able to attend.

Some of the duties of the IADR Alternate Councilor include:

- Attend the annual IADR Council Meeting (immediately ahead of the IADR General Session & Exhibition) if the IADR Councilor cannot attend, preparing for the meeting with the materials provided by IADR staff and reporting updates to the BEHSR Executive Committee and membership as relevant;
- Attend the IADR General Session and participate in the two BEHSR Executive Committee meetings there;
- Attend periodic virtual meetings of the BEHSR Executive Committee during the year;
- Serve as an abstract reviewer and in other capacities as identified by the Executive Committee, or as prescribed by the President, for the IADR General Session and the AADOCR Annual Meeting.

The IADR Alternate Councilor must be an active full, student, or retired member of BEHSR to be nominated. The IADR Alternate Councilor is appointed by the BEHSR Executive Committee.

AADOOCR Councilor and AADOOCR Alternate Councilor

The AADOOCR Councilor represents BEHSR at the annual AADOOCR Council Meeting, and the AADOOCR Alternate Councilor represents BEHSR at that meeting if the Councilor is not able to attend. These positions are a three-year term.

Some of the duties of the AADOOCR Councilor and AADOOCR Alternate Councilor include:

- Attend the annual AADCOR Council Meeting (immediately ahead of the AADOOCR Annual Meeting & Exhibition), preparing for the meeting with the materials provided by AADOOCR staff and reporting updates to the BEHSR Executive Committee and membership as relevant (the Alternate Councilor attends if the Councilor cannot attend);
- Attend the AADOOCR Annual Meeting and participate in the two BEHSR Executive Committee meetings there;
- Attend periodic virtual meetings of the BEHSR Executive Committee during the year;
- Serve as an abstract reviewer and in other capacities as identified by the Executive Committee, or as prescribed by the President, for the IADR General Session and the AADOOCR Annual Meeting.

The AADOOCR Councilor and Alternate Councilor must be active full, student, or retired members of AADOOCR and BEHSR to be nominated. The AADOOCR Councilor and Alternate Councilor are appointed by the BEHSR Executive Committee.

Directors

Each of the Directors will serve a two-year term. Each position is for members whose principal appointment/ place of work is their respective IADR regions. Serving in this capacity is an excellent way to get more engaged in our Group.

Some of the duties of a Director include:

- Attend the IADR General Session and participate in the two BEHSR Executive Committee meetings there;
- Attend periodic virtual meetings of the BEHSR Executive Committee during the year;
- Serve as an abstract reviewer and in other capacities as identified by the Executive Committee, or as prescribed by the President, for the IADR General Session and the AADOOCR Annual Meeting;
- Contribute to the BEHSR Group newsletters.

Directors must be active full, student, or retired members of BEHSR to be nominated. The Director positions are elected by the BEHSR membership.

Student/Trainee Representatives

Individuals at pre-doctoral or post-doctoral levels of training will be considered. Nominees must be involved in a formal training program (e.g., dental school, graduate

school) or have a formal trainee role designation (e.g., postdoctoral fellow); they must not have a faculty position. One of the Student/Trainee Representatives will be engaged in a training program outside of North America (International position), and the other will be from a training program in Canada, Mexico, or the USA (North America position). The term for each position is one year. Serving in this capacity is an excellent way to become engaged in IADR/BEHSR and will provide good experience for future Executive Committee positions within the group (e.g., Director positions).

Some of the duties of the Student/Trainee Representatives include:

- Represent students/trainees at the BEHSR Executive Committee and BEHSR business meetings;
- Attend the IADR General Session and participate in the two BEHSR Executive Committee meetings there;
- Attend periodic virtual meetings of the BEHSR Executive Committee during the year;
- Serve as an abstract reviewer and in other capacities as identified by the Executive Committee, or as prescribed by the President, for the IADR General Session and the AADR Annual Meeting (if it is held separately from the IADR General Session);
- Contribute to the BEHSR Group newsletters; and
- Encourage other student members to become involved in BEHSR.

Student/Trainee Representatives must be currently registered as a member (student or regular) of BEHSR to be nominated. The Student/Trainee Representatives are appointed by the BEHSR Executive Committee.

Nomination Instructions

If you or someone you know is a member of the IADR BEHSR Group and interested in running for a Director position or being appointed by the Executive Committee for the other vacant positions, please prepare: (1) a current CV; (2) a brief biography (or biosketch) outlining your experience and interests (150 words); and, (2) a brief candidate statement describing why you would like to serve in the position and detailing any prior involvement with BEHSR activities (150 words). Students/trainees should include in their candidate statement information about their current status as a student/trainee and the expected length of their training. Nominees for the Director positions should also submit a headshot. Self-nominations are welcome. Please submit all required materials through the webform: https://www.iadr.org/BEHSR_Nomination