

INTERNATIONAL ASSOCIATION FOR DENTAL RESEARCH
SAUDI ARABIAN SECTION
CONSTITUTION

ARTICLE I. NAME

This organization shall be known as the Saudi Arabian Section (hereinafter stated Section) of the International Association for Dental Research (hereinafter stated the Association).

ARTICLE II. OBJECTIVES

This Association has been established to facilitate the application of recent research findings by providing a forum for critical and intellectual discussion and to promote and enhance the standards of Dentistry in Saudi Arabia and the Arabian Gulf region. It aims to encourage scientific research and explore the clinical application of technological advances in dental diagnosis and treatment, thereby providing extensive insight in oral health care.

The objectives of the Association shall be promoted by this Section through its operations in Saudi Arabia. The managements of the Section shall be in accordance with the provisions of the Constitution and Bylaws of the Association and the Constitution and Bylaws of the Section.

ARTICLE III. STRUCTURE

Section 1. Organization. This Section is an organization consisting of ten or more members of the Association in Saudi Arabia, established with the concurrence of the I.A.D.R. Council and in furtherance of its objectives.

Section 2. Management. The affairs of the Section shall be managed in conformity with the Constitution and Bylaws of the Association and of the Section.

ARTICLE IV. MEMBERSHIP

Membership shall be open to all persons who are within the Section's jurisdiction as defined herein, provided that such persons are qualified under the provisions set forth in this article and Bylaws.

Section 1. Eligibility. Any individual resident of Saudi Arabia who is interested in Dental Science and Dental Research shall be eligible for membership in this Section, as set forth in the Bylaws, provided that such individual conforms to the recognized standards of professional ethics.

Section 2. Approval of Membership. Any individual who is eligible for membership under Article IV - Section 1, who has been endorsed in due form by two (2) active members of

the Section and whose membership credentials have been found acceptable by the Executive Director, shall become a member of the Section upon payment of dues.

Section 3. Termination. Termination of membership shall be in accordance with the Bylaws of the Section.

ARTICLE V. CONTINUITY

Individuals who are members of the Association and the Section at the time this Constitution is adopted shall be members with unchanged status and rights under the Constitution and Bylaws adopted under it.

ARTICLE VI. GOVERNMENT

Section 1. General Assembly Meeting. The members of the Section shall meet annually in a general session and have powers and duties as provided in the Bylaws.

Section 2. Council. The affairs of this Section shall be administered by the Council which shall exercise the functions as set forth in this Constitution and the Bylaws of the Section, and other functions that may be appropriate in the conduction of the Section's business.

Section 3. Council Membership. The Council of the Section shall consist of the President, Vice-President, Secretary, Treasurer and at least two Councillors elected at the General Assembly Meeting.

ARTICLE VII. OFFICIALS

1. Elected officers of the Section shall be members of the Association and of this Section and shall be a President, Vice-President, Secretary, Treasurer and two (2) Councillors.
2. The nomination, election, appointment, terms of office, powers and duties of the elected officers shall be provided in the Bylaws of this Section.

ARTICLE VIII. MEETINGS

1. The Section shall meet at least once a year as provided in its Bylaws, unless prevented by circumstances beyond the control of the members.
2. The Council of the Section shall meet at least annually, normally in conjunction with the annual General Assembly Meeting of the Section.
3. Additional and/or special meetings of the Council may be convened by the Executive Board (i.e., the President, Vice-President, Secretary).

ARTICLE IX. FINANCIAL RESOURCES

1. **Dues** : During the annual General Assembly Meeting of the Section, the amount of the annual dues to the Section shall be determined by the Council and announced. It shall be approved by a two-thirds majority vote of those present and voting at the

General Assembly Meeting. In case no meeting is held, this function shall be exercised by the Council of the Section.

2. **Expenditures** : The Council of the Section may authorize expenditure of its funds to defray expenses for its business.
3. **Reports** : All officers, collecting, disbursing or holding in trust assets for the Section shall report annually to the Council in writing.

ARTICLE X. QUORUM

At any regular meeting of the Section or at any special or additional meetings called by the Council, a quorum shall be determined as provided in the Section's Bylaws.

ARTICLE XI. JOURNAL

The official publication of the Section is the "*Journal of Dental Research*", which is the official publication of the Association.

ARTICLE XII. AMENDMENTS TO THE CONSTITUTION

1. **Proposal**. A proposed amendment of this Constitution, formally endorsed by at least five (5) members with a statement of reasons for adoption of the amendments, may be presented at any Annual General Assembly Meeting of the Section, and thereupon becomes a special order of business for vote by members at the **succeeding** Annual General Assembly Meeting.
2. **Voting Procedure**. When amendment to this Constitution has been officially and properly proposed, the Executive Board shall mail the following information to each member of the Section not less than one month before the next meeting of the Section:
 - a. a copy of the amendment;
 - b. the names of the persons suggesting the amendment and the stated reasons for its adoption;
 - c. a copy of this Article XII of the Constitution, and
 - d. a ballot for a vote on the amendment.
3. **Adoption**. A proposed amendment shall be adopted by a vote of not less than two-thirds of the members voting on the question and shall become a part of the Constitution at the close of the General Assembly Meeting at which it is being adopted.

ARTICLE XIII. BYLAWS

Bylaws and its amendments may be proposed at any annual General Assembly Meeting of the Section's Council which may be adopted at the same meeting by a vote of two-thirds of the members present and voting. The amendments then will take effect at the close of the meeting. Proposed amendments to Bylaws shall normally be reviewed by the Constitution Committee before presentation to the Council.

BYLAWS

SECTION A. MEMBERSHIP

1. **Application** : Applications for membership shall be endorsed by two (2) active members of the Section and who shall certify the eligibility of the applicant.
2. **Eligibility** : The criteria for Active Membership in the I.A.D.R. Saudi Arabian Section are (a) membership in the Association and (b) permanent resident of Saudi Arabia. Temporary residents of the Kingdom may be accepted and interpreted as Associate and Student Members. The phrase "individual who is interested in Dental Science and Dental Research" in Article IV, Section 1, of the Constitution shall be interpreted as follows :-
 - A. **Active Member**. An individual who is conducting or has conducted research in any dental discipline or in fields related to dentistry, and has published in scientific journals one or more papers based upon original research.
 - B. **Associate Member**. An individual who is interested in dental research but has not conducted such research. Member of this category shall have all rights and privileges as that of active members but shall have no right to vote.
 - C. **Student Member**. Any full-time student currently enrolled in a recognized academic institution who does not hold academic appointment and who is interested in dental research. He/she must become active or associate member when eligible or be dropped from membership. Member of this category shall have all rights and privileges as that of active members but shall have no right to vote. They shall not be eligible for election to any elected position.
 - D. **Life Member**. Any individual who has reached the age of 65 years and has been a member of the Section and Association in good standing since its formation, or at least 20 years. In the event of ill health forces early retirement, only the latter provision will be necessary for Life Membership. Member shall have all the rights and privileges of Active membership and shall be exempted from payment of annual dues.
3. **Termination of Membership** :
 - A. Membership may be terminated automatically by a member upon delivery of a formal notice of resignation to the Executive Director.
 - B. Member who failed to pay his/her annual dues to the Association for a year, and whose reason for delinquency has not been accepted by the Council, shall, at the end of the one year of delinquency, automatically forfeits membership in the Association and shall be notified by the Executive Director of the termination.

4. **Honorary Membership :**

- A. One Honorary membership may be conferred each year by a unanimous recommendation of the three most recent living Past Presidents of the Association. Member of this category shall have all the rights and privileges of membership but shall pay the *Journal's* subscription fee.
- B. Honorary Members shall be selected on the basis of the candidate's significant contributions to Dental Research.

SECTION B. PAYMENT OF DUES AND EXCEPTIONS

- 1. Life members shall not pay the dues.
- 2. All dues to the Association and the Section shall be paid by members directly to the Treasurer of the Section on or before December of each year. Members who remit dues directly to the Secretary-Treasurer of the Association shall be considered non-sectional members of the Association. Such members may apply for and be granted affiliate or sustaining member in this Section with all the rights and privileges of such membership but shall have no right to vote.
- 3. Annual dues for the year in which membership is terminated by a member or by the Section prior to the date of the annual meeting shall be refunded, or, if unpaid, shall not be demanded.
- 4. The rights of membership shall not be affected if a member is excused from paying dues.

SECTION C. MEETINGS

- 1. **General Assembly Meeting.** A regular meeting of the Section for business and scientific functions shall be held once every year. The place and time shall be determined by a majority vote of the members present and voting at the preceding Annual General Assembly Meeting. Venue for annual meeting, if selected two years in advance, must be ratified at the next annual meeting.
- 2. **Scientific Sessions.**
 - A. Arrangements for the scientific program of each annual meeting of the Section shall be made in accordance with the instructions from the Association or the Council's Executive Board. The President, or his designate, shall be the Chairman of the Scientific Committee.
 - B. Abstracts of papers for scientific program presentation at the Annual Meeting must be in the hands of the Section's Executive Board by at least three months in advance of the meeting.
 - C. The Executive Board, in office at the time of the Scientific Meeting, is empowered to determine which abstracts shall be published in the proceedings and shall state the reasons why abstracts are withdrawn from publication, if any. The author(s) shall be informed and be given the right to appeal.
- 3. **The President,** or in his absence the Vice-President, shall act as Chairman of the Scientific Program and shall designate other persons to act as chairman of any session in the program.

4. The President, or in his absence the Vice-President, shall preside at the Annual General Assembly Meeting.
5. Registration Fees. The Council shall determine the amount of registration fees for the Annual General Assembly Meeting of the Section. Members whose dues have not been paid through the current year will be required to pay the non-member fee.

SECTION D. QUORUM

At any regular meeting of the Section or any special meeting called to order by the Section's Council, a quorum shall be constituted by at least ten (10) members.

SECTION E. POWERS, DUTIES, AND RESPONSIBILITIES OF THE COUNCIL

1. The Council is the legislative body of the Section and shall consider all proposals regarding amendments in the Constitution and Bylaws and make recommendations to the Section.
2. The Council shall receive reports from the Section officers and committees, and shall act and execute the recommendations and resolutions contained in these reports.
3. The Council has the power to approve the formation of committees within the Section.

SECTION F. OFFICERS

1. It is a requirement that the elected officers of this Section shall be Active Members.
2. The duties of the officers shall be those ordinarily associated with the official titles and other duties as may be assigned by the Section and/or the Council.
3. Officers shall report annually to the Council and the General Assembly Meeting of the Section on the conduct of his office.
4. The officers shall be nominated from among the Active Members of the Section and shall be elected annually at the General Assembly Meeting of the Section by a majority vote of those present and voting.
5. Duration of office by the officers shall be one year or until a duly elected successor takes office. No member can hold the office of the President for more than two consecutive terms of one year.
6. In case of absence, disability, or death of the President, the Vice-President shall assume the office of President for the remainder of the term or the duration of the disability or absence. In the case of death, disability or absence of both the President and the Vice-President, a Chairman *Pro tem* shall be elected by and from the Section's Council for the remainder of the term or duration of the disability or absence.
7. The President and Vice-President shall also serve during their incumbencies as Representatives of the Section to the Council of the Association. Should the President and Vice-President be unable to attend the meetings of the Council of the Association, alternate Representatives shall be elected by the Council of the Section.

8. Elected officers shall assume their offices immediately following the conclusion of the Annual General Assembly Meeting at which they are elected.
9. The President, Vice-President and Secretary shall constitute the Executive Board of the Section.
10. A Section Secretary and a Section Treasurer shall be nominated from among Active Members and elected at the Annual General Meeting by a majority vote of those present. The term of office will be one year renewable.

SECTION G. AUTHORIZED BANKS AND EXPENDITURE

1. Funds of the Section shall be deposited in a bank approved for the purpose by the Council of the Section. Authorized expenditure from the general funds of the Section shall be made by cheques, each of which must be signed by the Treasurer and one other elected officer of the Section.

SECTION H. COMMITTEES

1. Committees. Appointment of standing and *ad-Hoc* committees shall be made by the President. The Council or the Executive Board may designate membership for committees created by then for special functions.
2. Term of Appointment to Committees shall be two (2) years for standing committees and or the term of the activity for the *ad-Hoc* committees.

SECTION I. DEFINITIONS

1. Members of this Section, for the purpose of notice or other communications or actions, are those persons who are members according to the latest information possessed by the Secretary at the time of mailing of the notice, or communication or at the time of the action.
2. Notice shall be considered to have been given to a member when written statement of the notice has been mailed to the member at the latest address for the member known to the Executive Director at the time of the mailing.