

Instructions for Reviewing Session Proposals

Disable your pop-up blocker or allow pop-ups from ScholarOne prior to beginning your reviews.

Please refer to the below rating scale when selecting your score for the session proposals.

Overall	Score	Signifier
HIGH	1	Exceptional
	2	Outstanding
	3	Excellent
MEDIUM	4	Very Good
	5	Good
	6	Satisfactory
LOW	7	Fair
	8	Marginal
	9	Poor/Does Not Meet Standards
	COI	Conflict of Interest

Log-in

Logging in to the ScholarOne Symposia Review Center

You have been granted access to the **Symposia Review Center** (despite its name, rest assured that all session proposals will be here for your review). You will be redirected to the ScholarOne platform.

Click the **Review** tab to enter your **Symposia Review** Center and view your **My Session Proposal Reviews** grid.

The **My Session Proposal Reviews** grid gives your access to all sessions assigned to you for review and online scoring. The page defaults to view **My Session Proposal Reviews**. When you have completed a review, a **green check mark** will appear in the corresponding column.

*There is an option to complete your review and scoring offline though the IADR GHQ does not recommend it. If you wish to utilize this option, please contact Conner Roy (croy@iadr.org) for further assistance and discussion.

When you are logged into your **Review Session Proposals** page you will see the following below the instructions.:

Session Proposals

Review Session Proposals >

Session proposals receiving a "5-Poor/Does Not Meet Standards" and a reject recommendation must have reasons for rejection entered. Enter constructive comments into the session proposal proof pop-up window (generated by clicking the Control ID in the first column).

The system will update in real time as you complete your scores.

My Session Proposal Reviews

ASC View | Save/Edit | Delete

Search: | Clear Search

Import / Export | Print Selected

ID	Reviewer Comments	Title	Type	Notes	Conflict?	Hot Topic?	Score	Recommendation
313240	view/edit	IADR/AADR/CADR/NIDCR Me...	Hands-on W...	The IADR, AADR, ...			Select...	Select...
313806	view/edit	Sage Advice for Navigating a R...	Hands-on W...	This Hands-on Wo...			Select...	Select...
318746	view/edit	Safe prescribing: developing ra...	Hands-on W...	Antibiotic use is as...			Select...	Select...
319774	view/edit	Tenure x Non-Tenure: Which C...	Hands-on W...	While most acade...			Select...	Select...
319875	view/edit	Leadership in the IADR: Perso...	Hands-on W...	The past and curre...			Select...	Select...
319961	view/edit	Taking the Temperature: Climat...	Hands-on W...	This hands-on wor...			Select...	Select...
319990	view/edit	A comprehensive approach to...	Hands-on W...	Dental education is...			Select...	Select...
320102	view/edit	Navigating the Human Salivary...	Hands-on W...	The salivary proteo...			Select...	Select...
320124	view/edit	Contemporary Methods and Ap...	Hands-on W...	In the past few dec...			Select...	Select...
320306	view/edit	Meta-analysis in Dental Research	Hands-on W...	A hands-on worksh...			Select...	Select...
320366	view/edit	Head and Neck Ultrasound Wo...	Hands-on W...	The goal of this wo...			Select...	Select...
320510	view/edit	Oral Health and NCDs: Lesson...	Hands-on W...	The Political Decla...			Select...	Select...
320549	view/edit	Personalized Learning Unlocks...	Hands-on W...	Contemporary edu...			Select...	Select...
320556	view/edit	How to Use EHR Data for Res...	Hands-on W...	Given the monetar...			Select...	Select...
320585	view/edit	Quantifying interactions with ch...	Hands-on W...	Current recommen...			Select...	Select...
320847	view/edit	Publishing Your Manuscript: A ...	Hands-on W...	Dissemination of re...			Select...	Select...
312764	view/edit	Why be an advocate for dental ...	Lunch & Lear...	This Lunch and Le...			Select...	Select...
317887	view/edit	Scientific Discovery and the Tr...	Lunch & Lear...	An emphasis in tra...			Select...	Select...
318983	view/edit	Understanding the Role of Extr...	Lunch & Lear...	Research shows th...			Select...	Select...
319123	view/edit	Clinical use of silver diamine flu...	Lunch & Lear...	Silver diamine fluor...			Select...	Select...
319203	view/edit	The importance of WHY in any ...	Lunch & Lear...	The importance of ...			Select...	Select...

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Displaying 1 - 50 of 169 | Selected 1 of 169

Function of Columns you will see are as follows:

Column	Scientific Committee Responsibility/Function																											
ID	Clicking on the hyperlinked ID will display the answers to all required submission questions/session proposal proof in a pop-up window for your review. Also in this pop-up window are text boxes to enter confidential comments to your fellow Scientific Committee members. All comments entered should be constructive in nature. To view the Speakers: Scroll down to the bottom of the pop-up to see all speakers. Be sure you click SAVE & see the “Information Successfully Saved” pop-up in the lower right hand corner before closing the pop-up.																											
Reviewer Comments	You can go back to review your comments and edit them if needed.																											
Title	Title of session proposal as provided by the submitting Organizer.																											
Type	Contains the session proposal type as submitted.																											
Conflict	If you have a perceived or existing conflict of interest on a particular session proposal click the corresponding box in the Conflict column. This action will recuse you from the remainder of the review for the session proposal																											
Hot Topic/Newsworthy	IADR highlights sessions reporting new and groundbreaking research. Click the corresponding box in Hot Topic/Newsworthy column to identify these types of abstracts.																											
Score (Required for Completion)	Rate the session proposal on the following scale of 1-9: <table><tr><th>Overall</th><th>Score</th><th>Signifier</th></tr><tr><td rowspan="3">HIGH</td><td>1</td><td>Exceptional</td></tr><tr><td>2</td><td>Outstanding</td></tr><tr><td>3</td><td>Excellent</td></tr><tr><td rowspan="3">MEDIUM</td><td>4</td><td>Very Good</td></tr><tr><td>5</td><td>Good</td></tr><tr><td>6</td><td>Satisfactory</td></tr><tr><td rowspan="3">LOW</td><td>7</td><td>Fair</td></tr><tr><td>8</td><td>Marginal</td></tr><tr><td>9</td><td>Poor/Does Not Meet Standards</td></tr><tr><td></td><td>COI</td><td>Conflict of Interest</td></tr></table> These scores and recommendations will assist in rendering final decisions on session proposals on our Scientific Committee Call.	Overall	Score	Signifier	HIGH	1	Exceptional	2	Outstanding	3	Excellent	MEDIUM	4	Very Good	5	Good	6	Satisfactory	LOW	7	Fair	8	Marginal	9	Poor/Does Not Meet Standards		COI	Conflict of Interest
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Recommendation (Required for Completion)	Select Accept or Reject in this column. Only abstracts receiving a score of 7-Fair to 9-Poor/Does Not Meet Standards should receive a Reject Recommendation. All other scoring options (Scores 1-6) indicate the session proposal meets acceptable standards as outlined in the Guidelines for Session Proposals (https://www.iadr.org/2027AAAMSessionProposalGuidelines).																											

When your reviews are complete, a large green check mark will appear to the left of the corresponding Control ID for the session proposal.

Please contact Conner Roy at croy@iadr.org if you have any questions regarding any of the session proposals.